



4.14 Does your spouse/partner currently live with you at the address given in Question 3.17? Put a cross (x) in the relevant box

Yes  No  If 'No', please provide full details of where your spouse currently lives.

4.17 Please provide full details for each of your dependant children

Name	Date of Birth

4.18 Please list any of your children who will be travelling with you to the UK?

4.21 If yes please provide full details about the child/children:

*Full Name, Date of Birth, Passport Number, Address, Place of Birth, Nationality, Your Relationship to Child, Your Relationship to their Parents*

Please note: If a child is travelling without their parents, he/she should present written notification from the child's parent or legal guardian that they consent to the child's visit.

## Part 5

## Finances and Employment Read Guidance, Part 5

TO BE COMPLETED BY ALL APPLICANTS - Dependant children should enter parents' details.

5.1 What are your current personal circumstances? Put a cross (x) in the relevant box.

Employed full time, please go to 5.2

Employed part time, please go to 5.2

Self-employed, please go to 5.2

Unemployed, please go to 5.9

Student, please give details of the course and institution you attend in the box provided, then go to 5.2

Retired, please go to 5.9

Supported by spouse / partner / other family member, please give full details in the box, including their relationship to you; then go to 5.9

Other, please give details, then go to 5.2

### Employment

5.2 What is your present work or job or occupation?

If you are a student and you also work, please give details of your work. If you are a student and you do not also work, please go to 5.9.

5.3 What is the name of the company or organisation you work for?

5.4 When did you start this job?

D	D	M	M	Y	Y	Y	Y
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6.2 Have you travelled outside your country of residence, excluding to the UK, in the last 10 years?  
Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details of those trips

Date	Destination	Purpose	Duration

6.3 Have you ever been refused a visa for any country, including the UK? Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide full details

Date	Country	Reason	Reference number (for UK)

6.4 Have you been granted any UK visas in the last 10 years?  
Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details

Date	Purpose	Duration	Reference number

6.5 Have you been refused entry on arrival to the UK in the last 10 years? Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details

Date	Reason	Reference number

6.6 Have you ever been deported, removed or otherwise required to leave any country, including the UK in the last 10 years? Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details

Date	Country	Reason	Reference number (for UK)

6.7 Have you made an application to the Home Office to remain in the UK in the last 10 years?  
Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details

Date	Reason for Application	Granted/Refused (If not granted, please state the reason)

6.8 Do you have a UK National Insurance number?  
Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details

National Insurance number

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Reason for getting a National Insurance number

6.9 Have you been convicted of any criminal offence (including driving offences) in the UK or any other country, at any time?  
Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details

Date	Country	Offence	Sentenced

6.10 Have you been arrested and charged with any offence and are awaiting, or currently on, trial?

Yes  No  If 'Yes' please provide details

Date	Country	Offence



8.1 If you are not a national of the country in which you are applying, what permission do you have to stay in that country?

8.2 Are you travelling with anyone?  Yes  No  If "Yes" please provide details of the people you are travelling with. If "No", go to question 8.4  
Put a cross (x) in the relevant box

Full Name	Date of Birth	Nationality
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8.3 Do they already have a visa for the UK?  Yes  No  They don't need one   
Put a cross (x) in the relevant box

8.4 What do you intend to do in the UK?

8.5 Do you intend to work in the UK?  Yes  No   
Put a cross (x) in the relevant box

8.6 Do you intend to study in the UK?  Yes  No   
Put a cross (x) in the relevant box

8.7 Where will you stay in the UK?

8.8 Do you have any friends in the UK?  Yes  No  If "Yes" please provide details.  
Put a cross (x) in the relevant box

Full name	Nationality	Address	Telephone Number
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8.9 Do you have any relatives in the UK?  Yes  No  If "Yes" please provide details.  
Put a cross (x) in the relevant box

1	Full Name	Nationality	Relationship To You	Permission to be in the UK
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	Full Name	Nationality	Relationship To You	Permission to be in the UK
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3	Full Name	Nationality	Relationship To You	Permission to be in the UK
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4	Full Name	Nationality	Relationship To You	Permission to be in the UK
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

If you will visit more than 4 relatives in the UK please provide their full name, describe your exact relationship and indicate their permission to be in the UK in Part 9 – Additional Information.

**B.10 Do you intend to visit any of those relatives? Put a cross (x) in the relevant box**

Yes  No  If 'Yes' please provide your relatives full address (including postal code), contact telephone numbers (including country and area codes) and personal email address.

**If you intend to visit a qualifying family member/s you should complete VAF1B. The definition of a qualifying family member can be found in the guidance note at the end of this form.**

**1** Name

Telephone Number

Email Address

Address

Postcode:

**2** Name

Telephone Number

Email Address

Address

Postcode:

**3** Name

Telephone Number

Email Address

Address

Postcode:

**4** Name

Telephone Number

Email Address

Address

Postcode:





## I declare:

- That the information given on this form whether input by myself, input on my behalf by a third party or automatically pre-populated is complete and correct to the best of my knowledge and belief.
- The photograph submitted with this form is a true likeness of me.
- The documents supplied with this application are genuine and the statements I have made with this application are truthful.

## I understand:

- I must inform the UK diplomatic mission if there is a material change to my circumstances, or any new information to my application becomes available.
- The Home Office (or a trusted third party) may make reasonable checks to confirm the accuracy and authenticity of evidence I have provided and documents I have submitted with this application.
- The Home Office (or a trusted third party) may also make reasonable checks on any sponsors to my application to verify statements contained in the application and ascertain that I will comply with or have complied with the terms of any visa granted.
- All information provided by me will be processed by the Home Office in accordance with the Data Protection Act (DPA) 1998.
- The Home Office (or the data controller in relation to the information provided by me in this application form:
- The information provided, including biometric data, will be treated as confidential, but it may be disclosed to other government departments, agencies, local authorities, foreign governments, and other bodies, to enable the Home Office or those bodies to perform their functions.
- Providing biometric information as part of an application is confirmation of consent to having biometric information checked at the UK border to verify identity.
- Any disclosures will be in accordance with the DPA 1998.
- The information provided by me may be also used for staff training purposes.
- UK entry clearance applications may be handled by certain missions in other countries, including outside of the country in which I have applied and that this may involve the transfer of my application and supporting documents to and from another mission. The Home Office will be responsible for transferring my application and supporting documents safely. In these circumstances my application will still be handled in line with Home Office published customer service standards.
- The fee payable is for an application processing and entry clearance decision-making service, not the guaranteed delivery of a visa. Therefore I will not be entitled to a refund should my application for entry to the UK or Commonwealth and Overseas Territories be refused or granted for a shorter period than I applied for.
- My visa application fee will be refunded only if the application is withdrawn in writing within 6 months and 7 days of the original date of application and prior to the submission of biometric data or any processing taking place.
- The information provided by me, or information made available to the Home Office during the processing of my application, may be shared with my sponsor(s) or any person(s) acting on their behalf or any applicant linked to my application for example to my spouse/partner if we apply for visas for a trip together, for the sole purpose of considering my application. I am aware that if there is any information I do not want the Home Office to disclose I will tell you by contacting a caser with my supporting documentation, if such requests prevent you from making legitimate requests, my application may be refused.
- My application will be automatically refused and I may be banned from going to the UK for 10 years if I use a false document, lie or withhold relevant information. I may also be banned if I have breached immigration law in the UK. Should I use a false document, lie or withhold relevant information my details may be passed to law enforcement agencies.
- I may be required to provide a record of my fingerprints and a photograph of my face ("biometric data") as part of my application. If I refuse to do so, my application may be treated as fraudulent and, if so will not be considered further. (see Statutory Instrument 2006 No 1743 - The Immigration (Provision of Physical Data) regulations 2006, Regulation 7(1)).
- I understand that providing biometric information as part of an application is confirmation of consent to having biometric information checked at the UK border to verify identity.
- I do not have recourse to public funds during my stay in the UK.
- I am not entitled to receive treatment free of charge on the National Health Service (NHS), unless an exemption from charges applies in law, and therefore may be liable for any NHS treatment undertaken in the UK.
- I will still be liable to pay NHS debts incurred by me that could adversely affect future entry clearances or visas to remain applications I make.
- I am not entitled to receive state funded education whilst in the UK.
- My details may, in certain circumstances, be passed to fraud prevention agencies to prevent and detect fraud and money laundering. I also understand that such agencies may provide the Home Office with information about me. Further details explaining when information may be passed to or from fraud prevention agencies and how that information may be used can be obtained via the Visa and Immigration pages on the gov.uk website.
- It is an offence under the Immigration Act 1971 (as amended) to make a statement which I know to be false, or not believe to be true, in order to obtain a visa/entry clearance to the UK.

## I confirm:

- that, where I have a sponsor, I have informed my sponsor of the information set out above and my sponsor has confirmed that they consent to me providing the information about them which is set out in this application.
- That I understand and agree with the above declarations and hereby apply for a visa/entry clearance to the United Kingdom.

## Information for sponsors

Personal information which is provided about a person acting in support of an application, including any documentary evidence provided by or about them, will be processed in accordance with the Data Protection Act 1998 by the Home Office, which is the data controller in relation to the information provided.

The Home Office will use this information to make decisions about the application and to prevent and detect fraud. We may share this information with other government departments or agencies, local and public authorities, foreign governments, companies (including financial and utility companies), employers or other bodies in order to make reasonable checks to verify the information provided in the application and confirm that sponsors have or will comply with the terms of any visa which may be or have been granted. Any information received by the Home Office about a sponsor may be used in reaching a decision on the application. Full details of the way in which the data may be processed can be found on the Visa and Immigration pages on the gov.uk website at <http://www.gov.uk>.

## Applicant's signature

## Date

Have you used an agent or representative to complete this application? Put a cross (X) in the relevant box:

Yes  No  If 'Yes' please give details of agent/representative's name and address:

What language did you communicate in with the agent/representative to complete the form?

Please ensure you submit all the relevant original documents that you want the Entry Clearance Officer to see when considering your application. The UK Immigration Rules make it clear that it is your responsibility to satisfy the Entry Clearance Officer that you are genuinely seeking entry to the UK for the purpose and duration that you have stated. Submission of particular documents does not guarantee that your visa will be issued. It is your decision how you satisfy the Entry Clearance Officer that your intentions are as you state in your application. It is your choice which documents you submit. Further guidance on supporting documents can be found on the UKBA web pages.

**Your photograph must be:**

- Colour
- Passport style and size (46mm high x 35mm wide)
- A recent and true likeness, showing full face, with no hat, hairnet or sunglasses, although you can wear everyday glasses
- Original - that is not digitally or optically altered (for example it must not be 'photoshopped' or 'touched up')
- Taken against an off-white, cream or light gray background so that your features are clearly distinguishable against the background
- Printed on low-gloss, plain-white photo-quality paper (with no watermarks or embossing)

Photographs that do not conform to these standards will be rejected and may cause a delay in processing your application.

**Advisory:**

To know your Customs obligations when travelling to the UK, please consult Notice 1, found at [www.hmrc.gov.uk](http://www.hmrc.gov.uk).

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