

Application For an Initial Grant of Leave (Switching) or an Extension of Leave and Biometric Residence Permit Under Tier 1 (General) Main Applicant

In accordance with paragraph 34 of the Immigration Rules, this form is specified for applications made on or after the 1 December 2014.

You also need the separate guidance notes for this form. Please read them before making your application. If you do not already have this item, you can download it from our website at <u>www.ukba.homeoffice.gov.uk</u>

Please note that changes to the Immigration Rules mean that successful applicants in this category may not be permitted to work in the United Kingdom as a doctor in training. Please refer to the Home Office website at <u>www.ukba.</u> <u>homeoffice.gov.uk</u> for further information.

When considering this application we will decide only whether you qualify as a Tier 1 (General) migrant. We will not consider whether you qualify for leave to remain for any other reason. If you wish to be granted leave to remain for any other reason please make an appropriate application using the correct form.

Applications made on this form may be made by post, courier or in person. To apply in person you must make an appointment.

Details of where you can make an application in person can be found on our website: <u>www.ukba.homeoffice.gov.uk/contact/applyinginperson/</u>

Please post or courier your application to:

Postal address:

UK Visas & Immigration Home Office Tier 1 PO Box 496 Durham DH99 1WQ **Courier address:**

UK Visas & Immigration Home Office Tier 1 Millburngate House Millburngate Durham DH97 1PA

This form is to be used for applications made on or after 1 December 2014

TIER 1 (GENERAL) version 12/14

TIER 1 (GENERAL) APPLICATION -PAYMENT GUIDANCE NOTES

The applicable fee

For an application made on this form as a Tier 1 (General) Migrant there is a fee of **£1607** for standard postal applications, unless you meet the criteria given below to be considered at a reduced rate or free of charge.

Applications can be made in person at a Premium Service Centre for a same day consideration of your application. There is an additional fee for this service and all fees will be taken when you book an appointment. For more details and to book an appointment please visit

www.gov.uk/ukvi-premium-service-centres

Reduced fee for main applicants of certain nationalities

Nationals of countries that have ratified the 1961 Council of Europe Social Charter (CESC) pay a reduced fee of **£1552** for standard postal applications. This reduction is currently applicable to main applicant nationals of the Former Yugoslav Republic of Macedonia and Turkey only.

Dependants

Each Dependant must complete a separate Tier 1,2 or 5 PBS (Dependant) form. The relevant fee for a Tier 1 (General) dependant is £1607 (standard postal)

How you can pay

You can pay by any of the following methods:

- Cheque/Bankers Draft
- Postal Order
- *Credit card¹ Mastercard, Visa (including Electron) or American Express (Amex)
- Please note that when making large or multiple payments using your credit card, the anti-fraud measures that banks operate sometimes stop the full payment being

•*Debit card - Delta, Maestro** (including Solo)

* If you are applying in person and wish to pay by credit or debit card, the cardholder must be present in order for the payment to be taken.

** Maestro – we will only accept Maestro cards issued in the UK.

Please note that your application is invalid if you do not pay the specified fee in full or if you pay by any method other than those specified above. You will be required to make a fresh application, and any delay in doing so may affect your appeal rights if your application is subsequently refused.

Cheques and postal orders

You must make the cheque or postal order payable to 'Home Office' and cross the cheque or postal order A/C Payee only. Please write the full name and date of birth of the applicant on the back of the cheque and/or each postal order and keep the postal order receipt(s). Please make sure that the date and the amount (words and figures) are correct and that the cheque is signed properly. Attach your cheque or postal order(s) to the front of the application form.

Completing the payment details page

To ensure that your payment is processed without any delay, please follow this guidance when completing Section 1 of this form (Payment Details).

taken. This can happen for a number of reasons. To prevent this you may inform your bank of your intention to make large or multiple payments in advance so that your bank allows the full payment to be taken when you submit your application. Please be aware that not all banks offer this service. **A1** Tick the fee appropriate to your application. If you do not select a fee then we cannot take a payment and your application will be rejected as invalid - see above guidance.

A2-A3 If the address for correspondence is different from your home address in the UK, please give that address at **A2**. If a solicitor or other authorised immigration adviser is submitting the application, it should be their address at **A2** and their name at **A3**. These details will also be used to acknowledge receipt of the application.

A4 Applicant's full name, as given in his or her passport or travel document.

A5 Applicant's date of birth

Method of payment

A6 Tick one of the boxes to show which method of payment you are using

A7 - A9 If paying by cheque or bankers draft enter the bank account number, sort code and cheque number

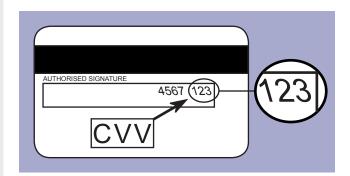
Paying by credit / debit card

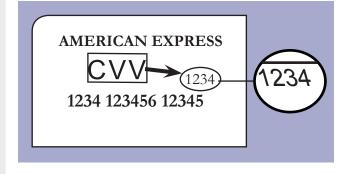
A10 The name as displayed on the credit/debit card

A11 Card number - this is the long number across the centre of the card

A12-A14 Enter the details where available on the card

A15 The Card Verification Value (CVV) is a 3-digit security code found on the back of the card on the signature strip - it consists of the last 3 digits. For Amex the security code consists of 4-digits and is found on the front of the card.





If you do not provide the CVV number, we cannot take your payment and your application will be rejected as invalid.

A16 For card payments circle the amount you are required to pay

A17-A18 Cardholder's signature - the person named on the credit/debit card must sign and date these sections.

A19 List all the dependants' applications you are enclosing with your application.

Consideration process

- If the payment submitted does not cover the full cost of your application, it will be an invalid application and the form, together with any documentation submitted, will be returned to you.
- The fee charged is for the processing and consideration of the application. This fee will be payable once the application form is received by the Home Office or its payment processing agent, regardless of the outcome of the application.
- We cannot begin the consideration process until the payment has cleared. We allow 5 working days for payments made by cheque to clear, credit/debit cards and postal orders will clear immediately.

SECTION 1 - PAYMENT DETAILS TIER 1 MIGRANT

Please complete this section in block capitals and black ink.

A. Application Details

Applicants should refer to the Payment Guidance Notes which accompany this application form.

A1. Tick the applicable boxes and fee. Please tick the amount you are paying. If no fee is ticked we cannot take a payment and your application will be rejected as invalid:

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A19. Please give full details of any dependants' applications submitted with this form

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If you are producing a double-sided copy of this application form, please include this page and make sure it falls on the reverse of the payment details page in the two-sided copy.

For administrative reasons, it is important that the rest of the form begins with Section 2 -Applicant's Details facing upwards

SECTION 2 - APPLICANT'S DETAILS

Help on the questions is given at the end of this application form. Failure to complete this section may lead to a delay in the consideration of your application.

B. Personal Details

Photographs

You must provide two identical photographs of yourself with your full name on the back of each one. Please place the photographs in a small sealed envelope, together with those of any dependants included in section F, and attach it across this space with a staple or paper clip at the right-hand side of the page/envelope.

Please make sure that the staple or paper clip does not damage or mark the photographs. All photographs must be as specified in the photo guidance. A copy of the photograph guidance can be found at: www.ukba.homeoffice.gov.uk/sitecontent/applicationforms/visa-photo-guidance.pdf

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TIER 1 (GENERAL) APPLICATION	FORM - S	ECTION 2

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C. Passport or travel documents and Biometric Residence Permits.

Help on the questions is given at the end of this application form.

In accordance with regulations 3 and 4 of the Immigration (Biometric Registration) (Amendment) Regulations 2009, anyone applying for an extension of stay in the UK in the categories for which this application form is specified must also apply for a biometric immigration document, otherwise known as a Biometric Residence Permit (BRP). This also applies to applications made at the same time by any dependants of the main applicant. For information about BRP's, please see the help text, which you should read before completing this form.

For the application to be valid and complete, you must provide your original current passport or travel document unless it is not available for one of the reasons specified on the application form. If you have a current grant of leave on a BRP you must also provide your BRP for the application to be valid and complete. You should also provide all previous passports and/or travel documents that you have used to travel to and remain in the United Kingdom.

C1. Under what nationality did you enter the United Kingdom?

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C8. BRP number															
C9. Where is your BRP n	ow? (plea	ase tick)					I		1		<u> </u>			
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C11. Which age group do	you belo	ong to	(at th	e da	te of	sub	omit	ting	you	r ap	plica	ation)?		
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C18. Is this person your	oarent or	legal	quard	lian											
Yes go to pa	Г		o to C												
C19. Explain why your pa					ill no	t be	acc	om	bany	ving	you				

D. Immigration History

It is mandatory to complete Section D. If it is not complete the application will be invalid and will be returned to you. Help on the questions is given at the end of this application form.

D1. What is your current immigration status?

DT. What is y	our current immigration status?
	I have leave to enter/remain for a limited period
	I am an EU national / family member of an EU national
	I am exempt from immigration control
	I had leave to enter / remain for a limited period, but leave has now expired
	None of the above
	Yes go to D3 No go to D4
12 months fo	getting sponsorship, or have you got sponsorship, that has ended within the last or your studies in the United Kingdom, from the British Government, any other or an international scholarship agency?
	consent to this application has been supplied
D4. When do	es your current leave expire? D D M M Y Y Y Y
	ave to enter/remain has expired, did it expire more than 28 days before you is application?
	Yes go to D6 No go to D7
	onfirm you are submitting evidence of exceptional circumstances which ou from submitting your application within 28 days of overstaying?
-	your current or last grant of leave in the UK?

			TIER 1 (GENERAL) APPLICA	TION FC	ORM - SECTION 2
D8. H	lave yo	ou eve	er stayed in the United Kingdom	beyond	the end of your period of leave?
	Yes		provide details below	No	
			reason(s) why and the c	lates of t	the overstay
			r worked in the United Kingdom to your conditions of stay)?	n without	immigration permission to do so
	Yes		provide details below	No	
			reason(s) why and the dates	this wor	k was undertaken
D10.	Have y	ou ev	ver illegally entered the United K	ingdom	?
	Yes		provide details below	No	
			details and dates wh	en this h	appened
D11.	Have y	vou ev	er used deception when seeking	g leave t	o enter or leave to remain?
	Yes		provide details below	No	
			details and dates wh	en this h	appened

	. ,	
D12. Do you current decision?	y have any other application	ns with us on which you are awaiting a
Yes	provide details below	No
details, including	the date the application wa reference	is submitted,the category and the payment number
D13. Do you current to be heard?	y have an appeal with the A	sylum and Immigration Chamber which is yet
Yes	provide details below	No
details, including th	e date the appeal, the categ original application	ory and the payment reference number of the (where applicable)

E. Personal History (criminal convictions, war crimes, etc.)

It is mandatory to complete section E. If it is not complete the application will be invalid and will be returned to you. This section asks you about any criminal convictions you have, any civil judgements or civil penalties made against you and details of any involvement you may have had in war crimes, genocide, crimes against humanity or terrorism. If you fail to answer all of these questions as fully and accurately as possible, your application may be refused. It is an offence under Section 26(1)(c) of the Immigration Act 1971 to make a statement or representation which is known to be false or is not believed to be true. Information given will be checked with other agencies.

E1. Have you been convicted of any criminal offence in the UK or any other country?

- go to question E2

No

- go to question E3

E2. Please give details below for each criminal conviction, starting with the most recent one. If you have received more than two convictions, please photocopy this page and enclose it with this form.

Criminal conviction 1

Yes

Country where convicted

Nature of the offence						
Sentence given						
					1	
Date sentenced	DD	MM	YY	YY		
If you were sentenced to a plength of the prison sentence			at was the	е		months
Criminal conviction 2						
Country where convicted						
Nature of the offence						I
Sentence given						
Defense in a set]	
Date sentenced		MM	YY	YY		
If you were sentenced to a plength of the prison sentence	•		at was the	e		months
				Yes	go to E4	
E3. Do you have any civil ju any civil penalty under the		-		No	go to E5	
]	
E4. Give details for each civility starting with the most rece					-	•
civil penalties under the Uk this form.	-					
	volty 1					
Details of judgment or civil pe						
Date of judgment or civil per		D	1 M	YY	YY	
Country where judgment m	ade					

Details of judgment or civil penalty 2	
Date of judgment or civil penalty D D M M Y	YYY
Country where judgment made	
Questions E5 to E9 below must be answered, even if question E1	has been answered "No".
For help in answering these questions, please see the definitions	s at the end of this section.
E5. Have you ever been charged or indicted in any country with a criminal offence for which you have not yet been tried in court?	Yes No
E6. In times of either peace or war have you ever been involved, or suspected of involvement, in war crimes, crimes against humanity or genocide?	Yes No
E7. Have you ever been involved in, supported or encouraged terrorist activities in any country?	Yes No
E8. Have you ever been a member of, or given support to, an organisation which has been concerned in terrorism?	Yes No
E9. Have you ever, by any means or medium, expressed views that justify or glorify terrorist violence or that may encourage others to terrorist acts or other serious criminal acts?	Yes No

E10.If question E5, E6, E7, E8, E9 above has been answered "yes" please give further details in the space provided below. If more space is needed continue on a separate sheet and enclose it with this form.

Rehabilitation of Offenders Act 1974

Definitions

For the purpose of answering questions **E5** to **E9**, the following information provides guidance on actions which may constitute war crimes, crimes against humanity, genocide, or terrorist activities.

This guidance is not exhaustive. The full definitions of war crimes, crimes against humanity and genocide can be found in Schedule 8 of the International Criminal Court Act 2001 at <u>www.legislation.gov.uk/ukpga</u> or purchased from The Stationery Office (telephone 0870 600 5522). It is the applicant's responsibility to satisfy him/herself that he/she is familiar with the definitions and can answer the questions accurately.

War crimes

Grave breaches of the Geneva Conventions committed during an armed conflict. This includes an internal armed conflict and an international armed conflict. The types of acts that may constitute a war crime include wilful killing, torture, extensive destruction of property not justified by military necessity, unlawful deportation, the intentional targeting of civilians and the taking of hostages.

Crimes against humanity

Acts committed at any time (not just during armed conflict) as part of a widespread or systematic attack, directed against any civilian population with knowledge of the attack. This would include offences such as murder, torture, rape, severe deprivation of liberty in violation of fundamental rules of international law and enforced disappearance of persons.

Genocide

Acts committed with intent to destroy, in whole or in part, a national, ethnical, racial or religious group.

Terrorist activities

Any act committed, or the threat of action, designed to influence a government or intimidate the public and made for the purposes of advancing a political, religious or ideological cause and that involves serious violence against a person; that may endanger another person's life; creates a serious risk to the health or safety of the public; involves serious damage to property; is designed to seriously disrupt or interfere with an electronic system.

Organisations concerned with terrorism

An organisation is concerned with terrorism if it commits or participates in acts of terrorism; prepares for terrorism; promotes or encourages terrorism (including the unlawful glorification of terrorism); or is otherwise concerned in terrorism.

F. Dependant Details

Fill in the following details for any dependant(s) who are applying at the same time as you.

First name(s)	Last name(s)	Date of birth	Nationality, passport number and Biometric Residence Permit (BRP) (if applicable)	Relationship to you

Please ensure a separate application form is completed for each dependant. Please see the Home Office website for further details <u>www.ukba.homeoffice.gov.uk.</u>

SECTION 3 - EXTENSION APPLICATIONS WITHIN TIER 1 (GENERAL) - POINTS SCORING ASSESSMENT

Attributes

G. Age Assessment

Before filling in this section of the form, you should refer to the Immigration Rules and the Tier 1 (General) of the points based system Policy Guidance.

G1. Please tick the relevant box to confirm the points claimed by you on the basis of your age at the date of application for the first grant of leave in the category.

Applications for leave to remain where you have, or have had, leave as a Highly Skilled Migrant, as a Writer, Composer or Artist, Self-employed Lawyer, or as a Tier 1 (General) Migrant under the Rules in place before 6 April 2010, and have not been granted leave in any categories other than these since 6 April 2010:

Under 2	28 ye	ars	of ag	je		20	poin	ts				30 0	or 31	yea	irs o	fage	e		5 po	oints	
28 or 29	9 yea	ars o	fage	Э		10	poin	ts													
All othe	ər ap	plic	atio	ns f	or le	ave	to r	ema	in:												
Under 3	30 ye	ars	of ag	ge		20	poin	ts				35 t	:0 39	yea	rs of	fage	•		5 po	oints	
30 to 34	1 yea	irs o	fage	Э		10	poin	ts													
G2. Please tick to confirm that your current passport or travel document is included.																					
If you h passpo (Please Current	ort or tick	r tra ():	vel c	locu	imer	nt yo	ou sl		-		le or	ne of	f the		owir	ng d		-		urre	nt
Before the Tie You car	 H. Qualifications Assessment Before filling in this section of the form, you should refer to the Immigration Rules and the Tier 1 (General) of the points based system Policy Guidance. You can claim points for one qualification only. H1. Please provide details of the qualification for which you are claiming points: 																				
Country	of a	ward	b																		
State (if	appl	licab	ole)																		
Institutio	on																				
Year of	awar	ď				Y	Y	Y	Y												
Duration	n of s	study	/																		
From	D	D		Μ	Μ		Y	Y	Y	Y	То	D	D		Μ	Μ		Υ	Y	Υ	Y

						п	(GEI		AL)	АГГ	LIC	AIR		UKI	vi - 3	EC		IS				
Qua	lifica	ation	1																			
Fiel	d of	stud	ly																			
			-																			
Gra	de																					
H2.	Plea	ase	Indi	cate	you	r me	etho	d of	ver	ityin	g yo	our c	luali	ficat	tion:							
Qua	Qualification recognised on the points based calculator																					
Qualification not on the points based calculator, but a UK NARIC letter and/or certificate																						
			(((1		1.1.		(. I			0.1.1		1/.			- 1 -		
				: on t th th							•					ter a	ind/c	or ce	rtifica	ate		
				on t							•				<u> </u>				mic			
				n the					-						-							
equ	Qualification not on the points based calculator, but a letter stating the UK academic equivalence from the relevant United Kingdom professional body was provided with your initial Tier 1 (General) application.																					
				cate ocati		-			-	aime	d fo	r yo	ur q	ualif	icat	ion i	inclu	uding	g eq	uiva	lent	t
Mig Mig	rant rant cat	:, as : une	a W der f ries	or lea /rite the F othe point	r, Co Rule er th	ompo s in an t	oser plac	or A e be e sin	Artis efore	t, Se e 6 A 6 Ap	elf-ei April	mplo 201 010	byed	l Lav nd ha	vyer	, or not∣	as a	n Tier n gra	r 1 (0	Geno d lea	eral))
	ļ					d	egre	е			point	10			egre				point	.5		
* You	ı can	not c	laim	points	s for a	a Bac	helor	's de	gree i	if :												
				of en 2010		earan	ce wa	as as	a Tie	er 1 (0	Gene	ral) N	ligrar	it und	er the	e rule	s in p	lace	betwe	een 3	51 Ma	ırch
,				d lea , and		rema	in as	a Tie	er 1 (C	Genei	ral) M	ligran	t und	er the	e rule	s in p	lace	betwe	een 3	1 Ma	rch 2	009
				us en , as a																•		ıt.
	othe	er ap	plic	atio	ns fe	or le	ave	to re	ema	in												
PhD)		45	point	ts		aste egre			35	point	ts			chel egre			30	point	S		
H4. Please tick to confirm the documents that you have sent as supporting evidence of the qualification for which you are claiming points. (You should refer to the Tier 1 (General) Policy guidance to establish the circumstances in which documents other that the original certificates of award will be accepted.)																						
Orig	jinal	cert	ifica	te of	awa	ard																
Orig	Original academic reference from awarding body and Original academic transcript																					

Original academic reference alone

Evidence previously provided with your initial Tier 1 (General) application

J. Previous Earnings Assessment

Before filling in this section of the form, you should refer to the Immigration Rules and the Tier 1 (General) of the points based system Policy Guidance.

J1. You can claim points for previous earnings for any single, consecutive 12 month period from the 15 months immediately before this application. The only exception to this is where you have taken a period of maternity or adoption-related absence.

You should indicate whether:

You are claiming points for a single, consecutive 12 month period from the 15 months immediately before the date of the application - please go to question J4;

You have taken a period of maternity or adoption-related absence from the workplace which is either still ongoing or ended within the 12 months immediately before this application - please go to question J2.

J2. Please give the start and end dates of the period of maternity or adoption-related absence that you wish to be excluded from the period of previous earnings being claimed (if you are still absent form the workplace due to maternity or adoption-related leave, the end-date should be left blank):



J3. Please tick the relevant box(es) below to confirm the documents being sent with the application as evidence of this period of maternity or adoption-related absence from the workplace:

Child's Birth Certificate or Certificate of Adoption, as appropriate (this should be provided wherever one has been issued);

Letter from employer confirming dates of maternity or adoption leave;

Payslips or other payment/remittance advices covering the period of maternity- or adoption-related absence including detail of any statutory maternity/adoption payments to which you may have been eligible;

Other alternative evidence of maternity or adoption leave (please state below).

provide a full explanation of why the specified documents cannot be provided, and details of the alternative documentation being sent.

Details of earnings claimed - Earnings table

J4. Please give start and end dates of the period(s) for which you are claiming previous earnings:

Start	D	D		Μ	Μ		Y	Y	Y	Y	End	D	D		Μ	Μ		Y	Y	Y	Y	
-------	---	---	--	---	---	--	---	---	---	---	-----	---	---	--	---	---	--	---	---	---	---	--

Start D D	MM	YYY	Y End	DD	MM	Υ	YY	Y
Start D D	MM	YYY	Y End	DD	MM	Υ	YY	Y
Start D D	MM	YYY	Y End	DD	M	Υ	YY	Y

J5. You should complete the following table giving details of previous earnings being claimed. If earnings originated from more than one source, each source should be entered separately.

Source of earnings (include details of employer; name of business etc and start/ end dates for this source of earning)	Country of earnings (this is the country where the work was physically carried out)	Currency in which earnings were paid	Earnings claimed (in original currency)	Exchange rate applied	Earnings in pounds sterling	Evidence of earnings provided
					£	
					£	
					£	

Please photocopy this page if additional space is required.

J6. You should input your earnings into the Tier 1 (General) points based calculator and provide your total earnings claimed in pounds sterling.

£

J7. Please confirm points being claimed for total earnings

Applications for leave to remain where you have, or have had, leave as a Highly Skilled Migrant, as a Writer, Composer or Artist, Self-employed Lawyer, or as a Tier 1 (General) Migrant under the Rules in place before 6 April 2010, and have not been granted leave in any categories other than these since 6 April 2010

£40,000+	45 points	£23,000 - £25,999	20 points
£35,000 - £39,999	40 points	£20,000 - £22,999	15 points
£32,000 - £34,999	35 points	£18,000 - £19,999*	10 points
£29,000 - £31,999	30 points	£16,000 - £17,999*	5 points
£26,000 - £28,999	25 points		1

* You cannot claim points for previous earnings of less than £20,000 if:

c) your last grant of entry clearance was as a Tier 1 (General) Migrant under the rules in place between 31 March 2009 and 5 April 2010, or

d) (i) you had leave to remain as a Tier 1 (General) Migrant under the rules in place between 31 March 2009 and 5 April 2010, and

(ii) your previous entry clearance, leave to enter or leave to remain before that leave was not as a Highly Skilled Migrant, as a Writer, Composer or Artist, as a Self-employed Lawyer, or as a Tier 1 (General) Migrant.

All other applications for leave to remain

£150,000+	80 points	£40,000 - £49,999		25 points
£75,000 - £149,999	45 points	£35,000 - £39,999		20 points
£65,000 - £74,999	40 points	£30,000 - £34,999		15 points
£55,000 - £64,999	35 points	£25,000 - £29,999		5 points
£50,000 - £54,999	30 points		1	1

Supporting Evidence for Previous Earnings Claimed

You should be aware that at least two types of documentation for each source of earnings must be provided (Self employed applicants must also provide an additional document as listed in the guidance). If earnings from any one source have been paid in more than one way (for example, payment for a period of employment by means of a monthly salary and a dividend), two types of documentation must be provided in respect of each part of the payment claimed. The supporting evidence must be from separate sources and must corroborate with one another to clearly support the earnings claimed. Accountants providing evidence must be appropriately regulated, and evidence of registration must be provided.

J8. Please tick the relevant boxes to confirm all oprevious earnings claimed:	documents being sent as evidence of
Payslips	Dividend vouchers
Personal bank statements showing the payments made to you	Invoice explanations/payment summaries from your managing agent/accountant
Letter from your (previous) employer(s) (or, in the case of winnings, the relevant awarding body) confirming that you have received the exact amount you are claiming	Company/business accounts which clearly show the net profit of the company
Official tax document generated by the tax authority or the applicant's employer, showing earnings upon which tax has been paid / is to be paid in a tax year (eg. P60 in the United Kingdom)	Letter from your managing agent/ accountant confirming that you received the exact amount that you are claiming, or the net profit to which you are entitled
Business bank statements showing the payments made to you	Where you are submitting a combination of bank statements and a letter/invoice summary from your accountant - the invoices generated during the period for which earnings are being claimed
J9. Please provide full contact details that will al to be verified if necessary. Please also provide h explanation of the documentation sent, that will the earnings being claimed. If more space is req information in a covering letter.	ere any additional information or assist us in our consideration of

K. UK Experience Assessment

Before filling in this section of the form, you should refer to the Immigration Rules and the Tier 1 (General) of the points based system Policy Guidance.

K1. You should confirm whether you wish to claim points for your UK experience:

Yes

5 points - go to Section L

No

go to Section L

SECTION 4 - ENGLISH LANGUAGE, MAINTENANCE AND PUBLIC FUNDS

L. English Language

You must have a minimum standard of English language, and score 10 points or the application will be refused.

If you are currently in the United Kingdom as a Tier 1 (General) migrant, or as a Highly Skilled Migrant (HSMP) Programme participant and have met the English Language requirement in an earlier application, you can claim 10 points for your level of English language.

- go to question L1

- go to question L3

- go to question L4

- go to question L7

Before filling in this section of the form, the applicant should refer to the Immigration Rules and the Tier 1 (General) of the points based system Policy Guidance.

Select how you would like to claim points for English language:

National of a majority English speaking country

English Language Test

Degree taught in English

You are currently in the United Kingdom as a Tier 1 (General) migrant, or as a HSMP participant and have previously satisfied the English Language requirement

National of a majority English speaking country

L1. If you are a national of one of the countries listed below you can claim 10 points:

Antigua and Barbuda; Australia; The Bahamas; Barbados; Belize; Canada; Dominica; Grenada; Guyana; Jamaica; New Zealand; St Kitts and Nevis; St Lucia; St Vincent and the Grenadines; Trinidad and Tobago; The United States of America.

Give your nationality											
L2. Select which supporting eviden	ce has	beer	n sen	nt:							
Current passport or travel document			- go	to c	ques	tion	L7				
If you have confirmed at question C4 t passport or travel document you shou	-						-	-	rent		
Current national identity document			inal l assy					<u> </u>	nent	or	

Go to question L7

English Language Test L3. If you have been awarded an approved English language test you can claim 10 points. Please provide details below of the test taken and tick to indicate that you have provided the original test certificate(s): Awarding Body Title of Qualification Level of qualification: Date of award: Award reference number: D D Μ Μ Y Y Y Υ Original document(s) provided Go to question L7

Degree taught in English

L4. You can claim 10 points for English language where:

- You hold a degree that was taught in English that is deemed by UK NARIC to be equivalent to at least a United Kingdom Bachelors degree; and
- Your qualification can be found on the points based calculator.

Give details of your degree:

Country of award:																
State: (if applicable)																
Institution:																
Qualification:																
Year of award:	Y	Y	Y	Y												
Duration of study:																
Start D D	Μ	Μ		Y	Y	Y	Y	End	D	D	Μ	Μ	Y	Y	Y	Y
Field of study:																

G	irade	e																				
L5.	Tick	c to	conf	irm	that	you	r qu	alifi	catio	on c	an b	e fo	und	on t	he p	ooin	ts ba	asec	l cal	cula	tor	
L6.	Sele	ect v	vhat	sup	port	ting	evid	lenc	e ha	s be	en s	sent	to c	onfi	rm y	/our	deg	jree :	1			
Orig	jinal	deg	ree	certi	icate	е [Orig	ginal	aca	dem	ic tra	ansc	ript							
L7.	Tick	c to	conf	irm	that	you	hav	ve cl	aime	ed 1	0 ро	ints	for	Eng	lish	lang	juag	je:				

M. Maintenance (Funds) Requirement

You must have a minimum level of funds, and score 10 points, or the application will be refused.

For applications received before 1 July 2014, you must have at least £900 of personal savings which must have been held for a consecutive 90 day period prior to the date of application.

For applications received on or after 1 July 2014, you must have at least £945 of personal savings which must have been held for a consecutive 90 day period prior to the date of application.

You should refer to the Immigration Rules and the Tier 1 (General) of the points based system - Policy Guidance.

M1. Do you have access to available funds to support yourself?

Y	es	

No

M2. Select what supporting evidence you have sent in order to prove you have access to available funds:

Building society pass book covering a consecutive 90 day period;

Personal bank or building society statements covering a consecutive 90 day period;

Letter from a financial institution regulated by the Financial Conduct Authority (FCA), the Prudential Regulatory Authority (PRA) or by the appropriate home regulator, confirming funds and covering a consecutive 90 day period;

Letter from a bank or building society confirming funds and that they have been in the bank or building society for at least a consecutive 90 day period.

M3. Tick to confirm that you have claimed 10 points for your level of funds:

1
-

Please go to Section N

N. Public Funds

It is mandatory to complete Section N. If it is not complete the application will be invalid and will be returned to you.

N1. Are you receiving any public funds?	Yes go to N2 N	
N2. The public funds which are listed below. Tick the relevant b		•
Attendance Allowance	Carer's Allowance	Housing and Homelessness Assistance
Child Benefit	Council Tax Benefit	Child Tax Credit
Council Tax Reduction	Income-Based Jobseeker's Allowance	Disability Living Allowance
Housing Benefit	Income Support	Income Related Employment & Support Allowance - ESA (IR)
Personal Independence Payment	Severe Disablement Allowance	Social Fund Payment
State Pension Credit	Universal Credit	Working Tax Credit

N3. If you are in receipt of housing and homelessness assistance give details of whether this housing is provided by the local housing authority, a housing association, or other organisation and the name of the relevant authority and details of the arrangement.

N4. If the housing is provided by your local council or housing authority or part of an agreement between your employer and the housing authority, give details below and enclose evidence of this from the local housing authority.

SECTION 5 - CONSENT FOR HOME OFFICE TO REQUEST VERIFICATION CHECKS

From the applicant :

I understand that you will check whether the information and supporting documentation that I have supplied to the Home Office from a bank or utility company is correct. 'Correct' means that documents are unaltered originals issued by the bank or utility company and that the information on them is correct and applies to me or the person named as a customer on the document. I agree to the bank or utility company, without seeking any further consent from me, telling you whether the information or documentation I have supplied is correct or in what way (if any) it is not correct.

I agree to the bank's or utility company's disclosure to the Home Office of any relevant personal data they hold on me for the above purposes. If I have not supplied correct information or supporting documentation to the Home Office the bank or utility company may disclose my relevant correct personal data.

If the information or supporting documentation also contains personal data relating to a joint customer or customers of mine on the bank or utility company account, or relates to another person who is to provide financial support, I confirm that I have obtained the consent of those persons to the disclosure of their personal data to the extent reasonably necessary for the above purposes. I understand that the information obtained may be used as part of the decision making process about my application and may, if necessary, be disclosed to a court.

[I understand that providing information or documentation that is not correct will normally result in my application being refused and may lead to my prosecution for a criminal offence.]

			 		·			 					 			 	
										Pos	stco	de:					
Sig	natu	re									Date	9					

Name and address of applicant

If the account with the bank or utility company is in the joint names of the applicant and other people, each of those others should sign the following declaration :

The above-named person ('the applicant') has given the Home Office documentation about his or her accounts with banks or utility companies (a 'company') so that the Home Office can check that is correct. I am a joint customer with the applicant on some or all of those accounts. Information about the applicant may thus also reveal information about me.

I agree to the company giving the Home Office relevant personal data it holds about me in relation to the account. This only covers data about me as joint customer with the applicant (and not about any other accounts I hold in my sole name) and limited to what is necessary to confirm that the documentation the applicant has supplied is correct. If that documentation is not correct, the company may give the Home Office details of any inaccuracies / discrepancies in the information that the applicant has provided, and may also disclose to the Home Office the correct information that they have on record about the account.

I agree that this information may be used as part of the decision making process about the application and may, if necessary, be disclosed to a court.

Name and address of applicant

							Pos	stco	de:				
Sig	natu	re						Date	e		 		

SECTION 6 - DECLARATIONS

O. Applicant Declaration

It is mandatory for you to sign below to show you have read and understood the following declaration. If it is not complete the application will be invalid and returned to you. It must be signed by you personally and not by a representative or other person acting on your behalf. If you are under 18, your parent or legal guardian should sign on your behalf.

Declaration

The information given in my application is complete and is true to the best of my knowledge and belief.

The photographs I have submitted with my application are a true likeness of me.

The documents I have submitted in support of my application are complete and correct to the best of my knowledge and belief.

I agree to co-operate with Home Office officials, or any other person charged by the Secretary of State for the Home Office with conducting pre-issue and post-issue checks in relation to this application.

If there is a material change in my circumstances or any new information relevant to this application becomes available before it is decided, I will inform the Home Office.

I am aware that the rules and requirements for applications may change in the future and that I should not assume the current rules and requirements will continue to apply.

I agree to the Home Office using the data provided in this application in accordance with its Information Charter. I understand that my details may in certain circumstances be passed to fraud prevention agencies to prevent and detect fraud and money laundering. I also understand that such agencies may provide the Home Office with information about me. Further details explaining when information may be passed to or from fraud prevention agencies and how that information may be used can be obtained from the Home Office website.

I understand that if I am informing the Home Office that I have changed my gender, these details may in certain circumstances be shared with other Home Office colleagues. I consent to this, where necessary and understand that this information will only be shared in limited circumstances relating to identity and security in line with Section 22 of the Gender Recognition Act. I am aware they will otherwise be treated in confidence and that my rights under the Equality Act 2010, Data Protection Act 1998 and Article 8 of the European Convention on Human Rights will be unaffected.

Name:

Sig	natu	ire:													
								Dat	e:						
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P. Representative's Details and Declaration

You should fill in this section if you are a third party, such as a representative, dealing with the application on behalf of an applicant.

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	Mr			Mrs		N	/liss			Ms			Oth	er (p	bleas	se st	ate)					
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TIER 1 (GENERAL	APPLICATION FORM - SECTION 6
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P12. Select the relevant body from the following options:

The Law Society	The Law Society of Scotland	The Law Society of Northern Ireland
The Faculty of Advocates	The Institute of Legal Executives	The General Council of the Bar of Northern Ireland
The G	eneral Council of the Bar	
P13. Is your representative app	roved by the British Council	? Yes No

P14. This section must be completed by all representatives, who are dealing with this application on the applicant's behalf. They must now read the declaration below and authorise as the representative or other person acting on the applicant's behalf:

- I have been appointed by the applicant to make this application.
- I confirm that the applicant has completed and verified the application and the application is, to the best of my knowledge and belief, true and correct.
- Once the Home Office has decided the application, I will give the applicant all correspondence from the Home Office relating to the decision.
- I am permitted to give immigration advice and immigration services by Section 84 of the Immigration and Asylum Act 1999.
- I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to do an act which facilitates the commission of a breach of immigration law by an individual who is not a citizen of the European Union, knowing or having reasonable cause to believe that the act has this effect.

Name

Signature

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Name of representative organisation:

Position within organisation:

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SECTION 7 - SUMMARY SHEET

Fill in this part of the form to help us make sure that we have received your documents and to keep a record of them while they are with us. At "A", tell us how many of each of the listed documents you have sent with this application. This is a standard list, you should only send in the documents from this list that are required for your application. At "B", list any other documents and state how many in each case. Continue on a separate sheet if necessary.

A. Type of document	How many?	B. Listed items	How many?
Passports			
Biometric Residence Permit and/ or travel documents			
Police registration certificates			
Marriage or civil partnership certificate			
Birth certificate			
Driving Licence			

Fill in the summary sheet below listing the points you have claimed and the supporting evidence (documents) sent. You must send the required evidence as specified in this application form, the Immigration Rules and the Tier 1 (General) of the points based system Policy Guidance. Failure to submit required evidence is likely to lead to refusal of the application.

Points Scoring Area	Points Claimed	Documents Provided (please list)
Age		
Qualifications		
Previous earnings		
UK experience		
English Language Requirement		
Maintenance		
Total		

Finally, please ensure your application is addressed correctly as follows:

UK Visas & Immigration Home Office Tier 1 Millburngate House Millburngate Durham, DH97 1PA

TIER 1 (GENERAL) - APPLICATION FORM HELP TEXT

Introduction

This document provides information to help you to complete the Tier 1 (General) application form.

For further information on Tier 1 (General) of the points based system policy please see Part 6A of the Immigration Rules and the Tier 1 (General) policy guidance notes.

These documents are available on the Home Office website at <u>www.ukba.homeoffice.gov.uk</u>

All the above documents are available in Welsh, Braille, large print, audio and other alternative formats on request.

For further information on alternative formats, and how to obtain these, please contact the Immigration Enquiry Bureau on 0870 606 7766.

Who should apply using this form?

1. This application form should only be completed if you are already in the United Kingdom. You should use the application form if you are:

- Currently in the United Kingdom as a main applicant under the Tier 1 (General) and seeking to extend your leave for a further period within your existing category;
- Currently in the United Kingdom under the Highly Skilled Migrant Programme, Writer, Composer or Artist, Self Employed Lawyer and seeking an extension under Tier 1 (General).

This application form should not be used by your dependants. A separate application form, Tier 1, 2 or 5 PBS (Dependant) form is available for this purpose and can be found on the Home Office website at www.ukba.homeoffice.gov.uk

Submitting a valid application

2. You will only be considered to have submitted a 'valid' application if the following has been complied with:

 the correct application form must be completed and submitted

- the correct application fee must be paid
- your current passport, Biometric Residence Permit (BRP) if applicable or travel document must be provided, unless it is not available for one of the reasons specified on the application form
- the mandatory sections in the application form must be completed.
- two identical passport-size photographs of you with your full name written on the back of each one must be supplied.
- two identical passport-size photographs of any dependants who are applying with you with their full name written on the back of each one must be supplied

The photographs provided must be in the format specified in the separate photograph guidance, which can be found on our website at <u>www.</u> <u>ukba.homeoffice.gov.uk</u>. Please ensure that they are placed in a small sealed envelope attached to Section 2 of the form as instructed there - and without any staples, clips, pins or anything else which could mark or damage the photographs.

3. If you are required to register with the Police you must also include your Police Registration Certificate with your application.

Claiming points

4. When completing the application form, you must clearly indicate the number of points you are claiming within each points scoring area, and detail how you meet the criteria for the award of these points.

5. We will only award points for the sections where you have indicated that you wish to claim them, and where the required supporting evidence has been supplied.

Supporting evidence

It is your responsibility to provide the evidence to support any statements made in your application. You must satisfy us that the requirements for the category under which you have applied have been met. We must be satisfied, by considering the evidence provided that you meet the necessary criteria. You must ensure that all of the necessary supporting documentation is provided at the time the application is submitted. Only those documents specified in the application form, Immigration Rules and set out in detail in the Tier 1 (General) Policy Guidance will be considered acceptable for the purposes of establishing that you qualify for the points claimed in any scoring area.

You must be selective in submitting evidence, as sending large amounts of irrelevant or poor quality documentation may delay the consideration of the application. It is only necessary to submit evidence that is directly appropriate to the application as requested, as unrelated evidence cannot be considered for points scoring.

To assist us in considering the documentation provided, you should highlight any relevant sections on the documentation provided.

For example, in the 'Previous Earnings' points scoring area, if earnings have been claimed from more than one source, you should highlight the relevant payments and also mark the documents provided, to confirm which source of earnings the specific document relates to.

Any documentary evidence that you provide should be original (unless otherwise stated).

Where any specified documents provided are not in English or Welsh, you must provide the original and a full translation that can be independently verified.

The translation must:

- confirm that it is an accurate translation of the original document;
- be dated;
- include the full name and original signature of the translator or an authorised official of the translation company;
- include the translator or translation company's contact details; and
- if you are applying for leave to remain or indefinite leave to remain, be fully certified and include details of the translator or translation company's credentials.

Application types

You should complete different sections of the Tier 1 (General) application form depending on the type of application you are submitting.

Please note that you should complete Sections 1, 2, 4, 5, 6 and 7 of the form as well as the relevant part of Section 3 depending on the type of application.

Question-specific help text

Further advice on specific questions in the application form is detailed below.

B1 - B4 You should provide full details of your name and title. If you have previously been known by any other name(s) you should provide full details of each name, the date of each change and submit the relevant supporting legal documentation.

Evidence of name change(s) should show your full name before and after the change and may include:

- deed poll documents or marriage certificates; and,
- both the old passport and the new passport.

Should you submit documentation in support of your application that refers to you under a name(s) not given in this section, we will not consider that documentation.

B6 You should indicate your gender. If you have been the subject of Gender Reassignment and the application contains documents relating to previous identities, you should provide a relevant Gender Recognition Certificate (GRC). The only exception to this is where you have previously submitted your GRC with an earlier application. In such cases you will therefore not be required to resubmit it.

You should tick the gender as indicated on your GRC.

B9 You should indicate your marital status. This status may be:

 Married – a person legally married in or outside the United Kingdom;

- Civil partner a person in a same sex relationship and who has gone through a legal ceremony in the United Kingdom under or by virtue of the Civil Partnership Act 2004, or in the country of his/her residence;
- Unmarried partner a person in a heterosexual or same sex relationship, which has been subsisting for two years or more but is not married or in a civil partnership;
- Widow a person whose spouse has passed away and has not re-married or is not currently in an unmarried relationship that has subsisted for more than two years;
- Single a person who is unmarried and not in a relationship that has subsisted for two or more years;
- Separated a person legally married in or outside the United Kingdom but no longer living with his/her married partner;
- Divorced a person married in or outside the United Kingdom whose marriage has been legally dissolved;
- Dissolved a person who has been in a civil partnership which has been legally dissolved;
- Separation Order a separated person who remains in law the civil partner of the other person.

B10 All Home Office applications are given an individual reference number. This allows us to track and link past applications. You should provide your full Home Office Reference number. This number can be found on any previous Home Office correspondence relating to you. You may have numerous Home Office reference numbers and should provide all such numbers.

B11 National Insurance Numbers are usually in the format of 2 letters followed by 6 numbers followed by 1 letter e.g. XX 123456 X or 2 numbers followed by 1 letter followed by 5 numbers e.g. 12 X 34567. Where you do not have a National Insurance number in this format this question should be left blank.

B20 For further information on Standard Occupational Classifications please refer to

www.ons.gov.uk/ons/guide-method/ classifications/archived-standard-classifications/ standard-occupational-classification-2000/index. html

C1-C3 You should specify under which nationality you entered the United Kingdom. You should also provide details of any additional nationalities they currently hold or have previously held.

C4-C6 You must provide details of all passports or travel documents, current or expired, that you have used to enter or remain in the United Kingdom, including:

- passport number;
- issue date;
- expiry date; and,
- place of issue.

Where you need more space than is available you should photocopy the relevant page of the application form, add in additional details and submit with your application.

Where you hold, or have held, other nationalities you should provide the relevant passport or travel document for each nationality held and provide the above details.

Please note for the application to be valid and complete the applicant's current passport, travel document or Biometric Residence Permit must be provided unless it is not available for one of the reasons specified on the application form. They should be original documents and not copies.

In certain circumstances certified photocopies will be accepted where you do not have the original at that time. You must provide details as to its location and state when they will provide it. You must then ensure that the original document is submitted as soon as you can. If the passport has been lost or stolen a Police crime report number /report must be provided along with details of the police station the loss was reported to and the date that it was reported. **C7-C10** If your current grant of leave was issued on a Biometric Residence Permit (BRP) you must also provide the Biometric Residence Permit in order for the application to be valid, unless it is not available for one of the reasons specified on the application form.

D5 'Overstaying' means that you have remained in the UK beyond the latest of:

(a) the time limit attached to your last period of leave

(b) any extended period of leave pending determination of an in-time application and any subsequent appeal, or

(c) the date that you received a notice confirming that an application was not valid, provided that the application was submitted before the time limit attached to your last period of leave expired.

If you wish to remain in the UK after the 28 day period you should leave the UK and reapply for a visa.

D8 You should confirm whether you have ever remained beyond the end of your period of leave in the UK. Where your leave had been extended by virtue of Section 3C of the 1971 Immigration Act, you will not be considered to have remained beyond the end of your period of leave and should therefore complete the 'No' box in response to this question. (For further information on the provisions of Section 3C please refer to Chapter 1, Section 5 of the Immigration Directorate Instructions).

D12 Where you are not permitted to submit a further fresh application, you should not proceed in completing this application form. If you are in this position and do complete this application form, it will be returned to you without having been considered.

If you wish to vary the grounds of the existing application you must refer to Chapter 1, section 5 of the Immigration directorate instructions on our website www.ukba.homeoffice.gov.uk/sitecontent/ documents/policyandlaw/IDIs/idischapter1/ section5/section5.pdf?view=Binary and contact the Home Office team processing the existing application. **D13** Where you are not permitted to submit a further fresh application, you should not proceed in completing this application form. If you are in this position and do complete this application form, it will be returned to you without having been considered.

You should contact the Immigration and Asylum Tribunal at http://www.justice.gov.uk/tribunals/ immigration-asylum

E2 We will carry out criminal record checks on all applicants and dependants. You must give details of all unspent and spent criminal convictions. This includes road traffic offences but not fixed penalty notices (such as speeding or parking tickets) unless they were part of a sentence of the court. This includes all drinkdriving offences.

Section 3

H1-H2 You should confirm that you successfully found your qualification on the points based calculator. We will also confirm this by referring to this calculator. Where you have not been able to find your qualification on the points based calculator but has obtained a confirmation certificate or letter from UK NARIC (for academic qualifications) or from the relevant United Kingdom Professional Body (for professional/ vocational qualifications), you should indicate this on the form and enclose the certificate with their application.

H3 You should tick one box to indicate the level of your qualification as assessed by UK NARIC, or (where applicable) by the relevant United Kingdom Professional Body. Please note however, that even where you have checked their qualification directly with UK NARIC, we will still assess the qualification independently.

J5 Source of earning

Provide full name and address of your employer or business for this source of earnings and the start and end dates of the period during which these earnings were made.

Country of earnings

The country in which you were living and working at the time this source of income was earned should be inserted.

Currency in which earnings were paid

You should input the currency in which the earnings were paid. This may not always correspond with the Country of Earnings.

Earnings claimed

The value of the earnings claimed, in the currency stated in the preceding column, should be entered here.

Exchange rate

You should input the exchange rate you have used to convert your previous earnings into pounds sterling. This should be obtained referring to <u>www.oanda.com</u>. You should use the closing spot exchange rate from the last day of the period of earnings claimed.

Section 6

P9 The Office of the Immigration Services Commissioner (OISC) regulates United Kingdom based immigration advisers. As a requirement of Section 84 of the Immigration and Asylum Act 1999, United Kingdom representatives, who offer advice and services in relation to an application, will need to be regulated by the OISC unless they are authorised to practice by a designated legal professional body or fall within a category of persons specified in an order made by The Secretary of State under subsection 84(4) (d) of the Immigration and Asylum Act 1999.

The representative should indicate whether he/ she is regulated by the OISC, or the basis on which he/she is otherwise authorised to act in this capacity on the migrant's behalf.

An advisor could be committing a criminal offence if he/she acts on the applicant's behalf without being OISC regulated, or otherwise authorised in accordance with Section 84 of the Immigration and Asylum Act 1999.

P11-P12 If the representative is regulated by a designated legal professional body, listed below, or if he/she works under the supervision of such a person, they will not be required to be regulated by the OISC.

Designated bodies are:

- The Law Society;
- The Law Society of Scotland;
- The Law Society of Northern Ireland;

- The Institute of Legal Executives;
- The General Council of the Bar;
- The Faculty of Advocates;
- The General Council of the Bar of Northern Ireland.

The representative should indicate of which organisation he/she is a member. The representative should indicate whether he/she is personally a member of this organisation or whether he/she is working under the authorisation of another registered member.

Where the representative is not a direct registration holder and is working under the supervision of another registered person, the representative should name the registered supervisor under whom he/she is working.

If a representative makes an application on behalf of an applicant, and that representative is not permitted to provide advice and immigration services (by section 84 of the Immigration and Asylum Act 1999), the Home Office will inform both the representative and applicant of the requirements of the Act, and send further letters (if applicable) to the applicant stated on the application.

Section 7

You should complete the summary sheet before submitting your application. You should ensure that you indicate the number of points you wish to claim against each points scoring area and the total number of points claimed.

You should also ensure that you list all the supporting documentation you have submitted with your application.

This documentation should be listed against the points scoring area to which it applies. Any documentation that does not relate to a specific points scoring area (such as passport(s)/travel document(s) etc) should be listed in the general background information box above the table.

Biometric Residence Permits (BRP)

Everyone applying for an extension of leave under Tier 1 (General) must also apply for a Biometric Residence Permit (BRP). BRP enrolments are processed by the Post Office Ltd. You will be charged an additional handling fee for your biometric enrolment, payable to the Post Office Ltd. You must pay the fee by cash or debit card when you attend Post Office Ltd to enrol your biometrics. Each dependant included on your application must also pay this fee when they enrol their biometric information.

Do not send the biometric enrolment fee with your application fee.

If you were exempt from paying an application fee, you are also eligible to claim a refund of your biometric enrolment fee after you have registered your biometrics.

Your application may be rejected as invalid if you do not enrol your biometrics when requested. For more information about enrolling biometrics and the current fee, please visit the following section of our website: www.gov.uk/biometric-residence-permits